

**CURRICULUM, ASSESSMENT, AND PROGRAM EVALUATION (CAPE)  
COMMITTEE**

Wednesday January 10th, 2024

Town School Office Curriculum Room

6:00pm

**MINUTES**

1) Call to order-6:04pm

BOE Members present: Joy Greenstein, Sarah Devine, Hala Hourani

BPS Faculty/Staff present: Anna Mahon, Assistant Superintendent, Debbie

Farias, Director of Instruction, Teaching, and Learning (K-5), Marc

Balanda, BHS Principal, Andrew Hill, BHS STEM Coordinator

2) Election of CAPE Subcommittee Chair-Joy Greenstein was elected  
unanimously

3) Public Comment-None

4) 2024-2025 Brookfield High School Program of Studies preparation with  
presentation of new course: College Algebra-A presentation was offered by  
Mr. Hill for the inception of a new math course, College Algebra, for the  
2024-2025 school year. Along with the comprehensive presentation, Mr.  
Hill shared information and data supporting the creation of the course for  
BHS students. This new course is filling a need. We have recognized that  
Algebra 2 students are having gaps in their learning. This is an opportunity  
to give students what they need as opposed to taking what we have offered.  
It would be in between Algebra 2 and pre-calculus. It aligns with Math  
1600 through CT State Community College, so there is a connection with  
college. The cost implication is only for year one and it is for the textbook.

The committee voted unanimously to recommend to the full Board of Education to establish College Algebra as a course offering in the math department beginning with the 2024-2025 school year.

- 5) Discussion/update: transition to new K-3 reading program-overview of process, review, and plan for selection
- 6) Open Court (2022 version)-Discussion/information/feedback
- 7) Current programs for phonemic awareness and phonics (including Open Court/Word Study, including grade 5)-Presentation and breakdown
  - (For agenda items 5-7) A presentation was offered by Mrs. Farias and Dr. Mahon focused around the plan for and impact from the 2022 K-3 Reading CT Legislation. This is a good opportunity to keep transitioning forward and it's a progression of where we planned on going anyway. This is based on the "Right to Read" legislation that passed in 2021. Mrs. Farias and Dr. Mahon reviewed the work that has been completed so far, including the 1 year postponement granted by and the adoption by the BPS BOE of the mClass Dibels reading screener as proposed by the Reading Review Committee in June, 2023 for the 23-24 school year. The presentation outlined current practices that do align with CSDE expectations (Open Court Foundational Approach), as well as the plan for review of selected approved programs (currently CKLA, Open Court Reading, and Imagine Learning). As suggested by members of the CAPE committee, the BPS Reading Review Team will thoroughly explore the other 6 approved programs to determine if any other programs would be appropriate to consider for adoption in the 24-25 school year. We are looking

for a program that integrates content and is aligned with mClass Dibels. The program chosen will ensure a systematic approach to teaching reading. It will guarantee that all kids are being taught reading the same way. The committee will recommend a program to the CAPE committee by May, with full recommendation coming to the BPS BOE by no later than June, 2024.

- 8) Update on curriculum, instruction, and assessment practices:
  - a) PD Pathways update
  - b) Curriculum and Instruction Reflection and Review-brainstorming session
  - c) Preparation for new teacher/administrator evaluation and support system for 2024-2025

-Dr. Mahon, Mrs. Farias, and the members of the CAPE Committee discussed how best to update the BOE with a series of short presentations regarding teaching and learning in the BPS district. Information will include the curriculum development process, the instructional continuum (curriculum, instruction and assessment) and how it is supported by the organizational construct of instructional coaches and content administrators, and the forthcoming Teacher & Administrator Evaluation and Support Plan, which will be presented to the BOE before the conclusion of the current fiscal year. In short, the Board representatives discussed their ideas on how to help the rest of the Board and community understand the value and importance of professional learning, curriculum writing, and the coaching model using instructional coaches.

- 9) Good of the order-N/A
- 10) Adjournment-8:20pm